

Position Title:	Community Advisory Committee Member
Accountability:	Cystic Fibrosis Queensland
Support:	This is a voluntary position and is supported by the Head of Membership and Services

Cystic Fibrosis Queensland

Cystic Fibrosis Queensland is the peak community not for profit charity working with and for the increasing number of people living with cystic fibrosis who attend a Queensland Health Clinic for treatment. The charity funds research, advocates on the behalf of and delivers support and service programs to people and their families with cystic fibrosis - 90% of our income relies on fundraising.

Our mission is Lives unaffected by Cystic Fibrosis and we assist everyone affected by cystic fibrosis to live fuller, healthier lives. Cystic fibrosis is the most common, life-shortening genetic chronic illness in Australia. It attacks the lungs, airway passages and pancreas – slowly shutting down the organs.

One Australian child is born with cystic fibrosis every week and their median life span is less than 47years. There is no cure.

Cystic fibrosis is not covered by the national disability insurance scheme as it is a chronic illness and not considered a disability. Living with a chronic illness is emotionally, physically, and financially draining for the sufferer and their support network.

Cystic Fibrosis Queensland relies heavily on fundraising initiatives to continue to its work with people across Queensland, the Northern Territory and northern New South Wales providing practical support by funding equipment, subsidising the financial burden of healthcare and hospital expenses and delivering psychosocial respite programs to both sufferers and their immediate care network.

Community Advisory Committee Members' responsibilities

Key responsibility areas	Details of responsibilities
Participate in meetings	<ul style="list-style-type: none"> Attend and participate in online support forums Participate in feedback sessions to help determine improvements in the services provided. Feedback from these sessions will be presented to the board by the CEO.
Quality improvement	<ul style="list-style-type: none"> Participate in the development of new support and service programs.
Identify issues	<ul style="list-style-type: none"> Be the voice of community and represent membership ideas to improve charitable outputs. Identify and advise the committee of priority areas and issues requiring consumer and community participation.

Key Responsibility Areas	Responsibilities
Communication	<ul style="list-style-type: none"> Facilitate two-way communication between consumer, carer and community groups and Cystic Fibrosis Queensland Make every effort to remain abreast of health needs of the community. Advise Cystic Fibrosis Queensland about strategies for communicating with the community. Maintain confidentiality and privacy.
Promote participation	<ul style="list-style-type: none"> Enable participation in the charity across the membership base (fundraisers, focus groups, forums) and build engagement. Raise awareness of the Community Advisory Committee and its role.
Representing the community	<ul style="list-style-type: none"> Advise the Head of Membership and Services on behalf of the community, including promotion of greater attention and sensitivity to the needs of disadvantaged, isolated and marginalised consumers, and communities. Advise the Head of Membership and Services on local community issues in relation to health services.
Membership	<ul style="list-style-type: none"> Membership and Services Coordinator Services Administration Financial members of Cystic Fibrosis Queensland

Qualifications/ skills experience/ competencies

Members should be:

- able to contribute specialist knowledge and expertise by providing consumer, carer, and community perspectives
- active community members with strong community networks and a sound understanding of local or regional issues
- able to reflect on and present community issues rather than focusing on personal concerns or individual issues
- able to reflect the perspectives of the communities served by Cystic Fibrosis Queensland and to bring to the Community Advisory Committee knowledge of the opinions and policies of relevant community groups

Members should preferably have some connection to established formal or informal community or consumer networks, although appointment of individual consumers with the capacity to develop such links should also be considered.

Membership of the Community Advisory Committee should emphasise consumers, carers, and communities, not health care providers. Applicants who provide or are employed in a health service are not eligible (Health Services Act 1988).

Cystic Fibrosis Queensland aims to appoint at least one rural, regional or remote member to the Community Advisory Committee.

Date Written / Reviewed	12/09/2022
Executive Officer	
Date of appointment	
Review of appointment date	
Membership period	Up to three years.
Members Name	
Members Signature	